

**RABINDRANATH TAGORE UNIVERSITY**  
**HOJAI (782436), ASSAM**

(Adjustment Account of Advances)

Form: FA 6

Adjustment Account of Shri/Smt. \_\_\_\_\_

in respect of the advances of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)

\_\_\_\_\_ only drawn vide Cheque No. / Voucher No. \_\_\_\_\_

Dt. \_\_\_\_\_ for the purpose of \_\_\_\_\_

Reference: Sanction order / approval \_\_\_\_\_

| <u>Sl. No.</u> | <u>Broad Classification of items</u> | <u>No. of sub-vouchers</u> | <u>Amount</u> |
|----------------|--------------------------------------|----------------------------|---------------|
| 1              |                                      |                            | Rs.           |
| 2              |                                      |                            | Rs.           |
| 3              |                                      |                            | Rs.           |
| 4              |                                      |                            | Rs.           |
| 5              |                                      |                            | Rs.           |
| 6              |                                      |                            | Rs.           |
| 7              |                                      |                            | Rs.           |
| 8              |                                      |                            | Rs.           |
| 9              |                                      |                            | Rs.           |
| 10             |                                      |                            | Rs.           |
| 11             |                                      |                            | Rs.           |
| 12             |                                      |                            | Rs.           |
| 13             |                                      |                            | Rs.           |
| 14             |                                      |                            | Rs.           |
| 15             |                                      |                            | Rs.           |
| 16             |                                      |                            | Rs.           |
| 17             |                                      |                            | Rs.           |
| 18             |                                      |                            | Rs.           |
| 19             |                                      |                            | Rs.           |
| 20             |                                      |                            | Rs.           |
|                |                                      | <b>Total =</b>             | Rs.           |

(Rupees \_\_\_\_\_) only

P.T.O.

Advance drawn: Rs. \_\_\_\_\_

Expenditure incurred: Rs. \_\_\_\_\_

Unspent balance/ excess expenditure: Rs. \_\_\_\_\_

Unspent balance refunded vide cheque/cash No. \_\_\_\_\_ dt. \_\_\_\_\_

Signature of the  
University employee tendering the Account

For Use in the Finance Department Only:

Account accepted for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_  
\_\_\_\_\_) only. The reason for non-acceptance of the Accounts

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account Assistant

Accountant

F.O./Registrar

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Excess expenditure reimbursed vide Authority order

No.

\_\_\_\_\_ Dt. \_\_\_\_\_

Bill No. \_\_\_\_\_ Dt. \_\_\_\_\_ GBR No. \_\_\_\_\_ Dt. \_\_\_\_\_

Account Assistant

Accountant

F.O./Registrar