



ৰবীন্দ্রনাথ ঠাকুর বিশ্ববিদ্যালয়

Rabindranath Tagore University

(A State Govt. University of Assam)

Hojai-782436, Assam, India

Phone - 7002418574, 7086031120 (M)

website - www.rtuassam.ac.in :: email - rabindranathtagoreuniversity@gmail.com, rtuacademicregistrar@gmail.com

Ref. No.RTU/REG/TENDER/2025/3914

Date: 25/07/2025



Notice Inviting Quotation for AC

Applications are invited from Eligible Agency/Firm for design and development of Rabindranath Tagore University website.

Sl. No.	Notice No :	Particulars
1	105/2025	Notice inviting tender for (10 Nos.) 1.5 Ton, Split AC 3 STAR of Rabindranath Tagore University website

The details can be found in the RTU website www.rtuassam.ac.in.

Last date of submission of tender is 31/07/2025 before 5 P.M


(Dr. S.K. Sarkar)

Registrar i/c

Rabindranath Tagore University, Hojai (Assam)


Registrar i/c

Rabindranath Tagore University
Hojai (Assam)

Memo No.RTU/ REG/TENDER/2025/3914 (A) Date: 25/07/2025

Copy to:

1. The P.S. to VC, for his kind appraisal to Hon'ble VC Sir of RTU.
2. Finance Officer i/c, RTU for information Please.
3. RTU website.
4. Office file.


(Dr. S.K. Sarkar)

Registrar i/c

Rabindranath Tagore University, Hojai (Assam)

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Rabindranath Tagore University
Hojai (Assam)

यत्र विश्वम् भवत्येक नीड़म्



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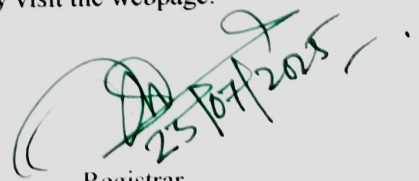
Notice Inviting Quotation for Providing Electrification and SITC for

1.5 Ton Air Conditioner

Sealed Tenders are invited from experienced and registered firms for “Providing Electrification and SITC for 1.5 Ton Air Conditioner”, in the premises of Rabindranath Tagore University, Hojai, Assam.

1.	Last date of Quotation submission	31/07/2025 by 5:00 P.M
2.	Website	www.rtuassam.ac.in
3.	Place of Bid Submission and Opening	Office of The Registrar, Rabindranath Tagore University, Hojai, Assam.
4.	Quotation Validity	90 Days
5.	Delivery Completion Period	10 Days from date of PO
6.	Tender Opening	01/08/2025 by 12 Noon
7.	Application Fee	Rs. 100 (Non-Refundable) in form of DD to Rabindranath Tagore University, Hojai, Assam.

For further details, visit “www.rtuassam.ac.in”. All are requested to attend on the day of tender opening. Any further clarification including corrigendum, amendments, time extension, etc. to the above tender will be posted in the website only. Bidders should therefore regularly visit the webpage.


25/07/2025

Registrar

Rabindranath Tagore University

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Terms and Conditions Details

Sl No	Specification
1	Due Date: The tender has to be submitted on or before the last date. Quotations received after the last date and time will not be considered.
2	Preparation of Bid: The offer/bid should be submitted in Two bid systems (i.e.) Technical bid and financial bid both separately. The bidder(s) are to submit their tender in separate sealed covered envelopes for technical bid and price bid by super scribing Cover “A” (Technical Bid) and Cover “B” (PriceBid) and both the covers should be put into a third Cover, which should be superscribed as “Tender for Providing Electrification and SITC for 1.5 Ton Air Conditioner”.
3	Opening of the tender: The Quotations will be opened by the Tender Opening committee. The technical bid will be examined by a technical expert (as per specification and requirement). The financial bids of technically qualified bidders will be opened later after shortlisting of tender’s post evaluation of technical bids. In the event of the due date of receipt and opening of the tender being declared as a holiday/lockdown for the University, then the due date of receipt/opening of tender will be notified on the website.
4	Acceptance/ Rejection of bids: The University reserves the right to reject any or all offers without assigning any reason thereof. The University also reserves the right to split the tender among the bidders. In case of any dispute arising about this tender or its interpretation, the decision of the University shall be final and binding upon the bidder. The University may adopt other criteria for disqualification of a bidder as it may consider appropriate. Such Criteria may include the following: - Failure of any Bidder(s) to provide all of the information/documents required in the bid proposal or any additional information/documents as sought by the University including supporting documents. Non receipt of Bid proposal on or before due date and time Mis representation in the Bid proposal Non-payment of Application Fee. Ambiguity in the data provided in the quotation. Rate should be clearly written in the columns specified as per Annexure. Overwriting of figures is not permitted, failure to comply with any of the mentioned conditions will deemed For disqualification of the bid.

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5	<p>Pre-qualification criteria:</p> <p>The tenderers are requested to read the tender document carefully and ensure to comply with all the instruction herein. Non-compliance of the instructions contained in this document may disqualify the tenderer from the tendering exercise.</p> <p>The tenderer must be a reputed Original Equipment Manufacturer/the in authorized distributors/ dealer/agency involved in the supply, installation, testing, commissioning and maintenance of air conditioners (Attach Proof)</p> <p>OEM should have a registered office in India and branch office in Assam (Guwahati) with service Centre(s). The certificate to this effect should be submitted.</p> <p>Valid ISO 9001 certificate of OEM.</p> <p>Product should have safety standards as per regulatory authority (necessary documents to be attached).</p> <p>Valid PAN card copy of the firm & GST Registration Certificate must be enclosed.</p> <p>The Bidder should have the experience of implementing similar Solution in at least 3 reputed University/ College/ University/NITs / IIT in Assam/North East. The bidder must have installed 3 or more such Setup across the region. Minimum 3 No's of Purchase Order as documentary evidence has to be provided.</p> <p>All pages of tender documents must be signed by the tenderer with their seal confirming unconditional acceptance of all the terms and conditions as stated in the entire tender document.</p> <p>Any page of the tender not so signed is liable to be rejected.</p>
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	<p>Viii Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between bidder specification and supporting documents, conditional bid etc. may liable to be rejected.</p> <p>Tenderer should have its base in Assam preferably Guwahati and trading experience since last 3-4 Years.</p> <p>The bidder should quote for all the items in the tender as a package only. The comparative statement will be made as a package only. Bidder who doesn't quote for all the items as per the given Tender Specifications are liable to be disqualified. Optional tender will not be accepted.</p> <p>Bidders who have been black listed either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting. Declaration must be given in their official letterhead. A declaration stating the technical & financial sufficiency of the tenderer to complete the entire work of supply, installation, testing and commissioning of the entire ordered quantity.</p>
6	Delivery: Delivery of the goods should be made within a maximum of 30days from the date of receiving the Purchase Order.
7	Delayed delivery: If the delivery is not made within the due date for any reason, the University will have the right to impose penalty @ 1% of the contract value per week and the maximum deduction of 10% of the contract value / price.
8	Prices: The price should be quoted in net per unit (after breakup) and must include all packing, transportation, delivery charges and turn key etc. The offer/bid should be exclusive of taxes and duties, which will be paid by the RTU, as applicable. However, the percentage of taxes & duties shall be clearly indicated. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account. In case of discrepancies between figures and words, Words shall be taken into consideration
10	Installation, Training and Demonstration: The Bidder is required to do the installation, provide training and demonstration to the designated Purchaser's technical and end user personnel to enable them to effectively operate the total equipment.
11	Governing Language: The contract shall be written in English language. English language version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in the same language.
12	Payment: 100% payment shall be made by the University against delivery, inspection, successful installation, commissioning and acceptance of the equipment at university in good condition and to the entire satisfaction of the University.

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13	Safety Precaution during execution of work: The party shall take all safety precautions during the execution of works and shall ensure that no part of the building shall be damaged. The necessary crack repairing work in the wall surface including making necessary groove, applying putty or filling sealant powder, wherever required shall be carried out by the party and nothing extra shall be paid for the same.
14	University Website: The University may issue notification regarding the tender for time extension, corrigendum, amendments etc. and such notification will be posted on website only. Bidders are requested to keep visiting the website www.rtuassam.ac.in for any such notification till the tender process is complete.
15	Validity- Quoted rates must be valid for a period of 90 days from the date of closing of the tender. The overall offer for the assignment and tenderer quoted price shall remain unchanged during the period of validity. If the tenderer has quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected. In case the tenderer withdraws, modifies or changes his offer during the validity period, the tender is liable to be rejected and if any earnest money deposited shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.
16	Force Majeure: Any delay due to Force Majeure will not be attributable to the bidder. Force Majeure events shall mean one or more of the following acts or events: Acts of God or events beyond the reasonable control of the Affected Party which could not reasonably have been expected to occur, exceptionally adverse weather conditions, lightning, earthquake, cyclone, flood, volcanic eruption or fire or landslide; Radioactive contamination or ionizing radiation; Strikes or boycotts (other than those involving the Supplier or its employees / representatives or attributable to any act or omission of any of them) interrupting supplies and services of the Project for a period exceeding a continuous period of 7 (seven) days; An act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage which prevents rendering of supplies or specified services by the Supplier for a period exceeding a continuous period of 7 (seven) days.
17	Termination: In the event the University is not satisfied with the work done by the vendor, the University shall give immediate notice in writing to rectify the defects and/or to complete the work. If the University is not satisfied with reply of aforesaid notice, the University can terminate this Agreement and the consultant shall be liable to pay damages which shall be calculated by the University or professional expert of the University
18	Application Fees (non-refundable): The tender documents duly completed along with Application Fees of Rs. 1000/- (Rupees One Thousand only) in the form of demand draft/pay order, in favour of "Rabindranath Tagore University", payable at SBI, Hojai Branch, Hojai, should be submitted to the "Registrar Rabindranath Tagore University, Hojai."



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19 Scope of Work:-

The scope of work shall include Supply, Installation, Testing & Commissioning. This will also include delivery & installation at site. The successful bidder will assume full responsibility of the complete system until final acceptance. Purchaser shall only ensure the place of installation.

Design, Supply, Installation, Testing and Commissioning of air conditioners and its accessories as per specification given in the 'Annexure' in the Administrative Buildings of the Rabindranath Tagore University, Tetelia Road, Guwahati 13. Including electrification, cable laying, power plug, starters, installation of outdoor unit, indoor unit, stabilizer, copper tubing with insulation, copper cabling and drain pipe etc.

The outdoor units are to be installed outside the buildings as per site requirements on suitable MS frame / stand for mounting etc.

The indoor units should be installed in the building rooms along with the stabilizer (with suitable mounting arrangement) including screws, GI spacers etc.

The copper tubing (section and liquid line) will be insulated with expanded polyethene pipe section insulation with GI spacers screws etc.

The copper flexible cable of 3x2.5sq mm, ISI mark to be laid in between out door unit to indoor unit.

The system should work for at least minimum period of ten years without any major break downs. A certificate from the Manufacturer has to be submitted in this regard. Any other document establishing this fact may also be accepted at the discretion of the University.

Viii A quote for providing Comprehensive Annual Maintenance for a period of 4(Four) years after lapse of warranty period of 1year should been closed in the price bid envelope separately. This is an optional field and the University may or may not award the order for the AMC immediately.

The Bidder should quote rate per meter for copper tubing (suction and liquid line), power cable and drain pipe line separately. However, the standard length of 3 meters per AC unit will be deducted from the total quantity copper tubing and cabling and standard length of 3meters per AC units will be deducted from the total quantity of drain piping.

The Bidder has to arrange for showing all parameters/test results on the performance of the machines. If it fails to show the desired results, the University will not accept the machine.

20 Warranty:

The equipment offered shall conform to the specifications as given in tender /order and shall be guaranteed against defective design, defective quality material supplied, manufacturing defects etc. for a minimum period of 12 months from the date of supply of Air Conditioners.

The Compressor and Condenser of the Air Conditioner should carry a minimum warranty period of 5 years. The bidder has to submit an undertaking in their own letter head with seal

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	And sign for comprehensive warranty on the entire system and 5years Comprehensive warranty for the Compressors and Condensers.
21	<p>Claims:</p> <p>If the University discovers any anomaly between the specifications as mentioned in the tender and the specification as mentioned in the packaging of the Air Conditioners delivered, the University reserves the right to reject the entire consignment without entertaining any clarification from the bidder.</p> <p>The bidder shall be responsible for removal of all rejected goods from the University premises at his own cost.</p> <p>The bidder shall also compensate for losses, if any, sustained by the University due to defective packing and/or wrong marking of the goods.</p> <p>All the costs regarding this contract shall be borne by the bidder, directly or indirectly. The University shall only be liable to pay the amount quoted by the firm as per the actual work.</p> <p>Done at site.</p>
22	<p>Special Terms and Conditions:</p> <p>Bidder may visit the site of and understand the nature & scope of the work and doubts of any nature and should be got clarified before quoting.</p> <p>All works related to installation of air-conditioners like making holes in the walls for passage of copper tubes and electrical cables, mounting of stands etc. shall be done by the bidder. All tools and tackles should be brought by the bidder for proper execution of works.</p> <p>The bidder shall comply with all the applicable Acts, Rules, Regulations, requirement of Law</p> <p>(s) for entering into contract and the Institute will not in any way be liable or responsible for any default/irregularities/penalties on the bidder's part.</p> <p>Packaging, forwarding, storage and safe keeping of all the supplied materials shall be the sole responsibility of the bidder irrespective of the location of the material. The Institute shall assume no responsibility in this regard under any circumstances.</p> <p>The bidder shall not directly or indirectly transfer, assign or sublet the contract or any part of it.</p> <p>The quantity mentioned is tentative. The University reserves the right to increase/decrease the quantity based on its requirement.</p> <p>All dispute arising out of or in any way connected with this agreement shall be confined to the jurisdiction of Hojai, Assam.</p>

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DECLARATION BY THE VENDOR

It is here by declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 22. This is also certified that I/We /our principal manufacturing firm/Authorized Dealer have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:

On behalf of:

(Company Seal)


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TECHNICAL SPECIFICATIONS FOR AIR CONDITIONER:

1.5 Ton Airconditioner, Stabilizer with Electrical work Installation and commissioning-

Quantity 10 Nos. (Tentative)

Sl. No.	Parameter	Tender specification	Compliance (Yes/no)
1.	Cooling Capacity	1.5 Ton	
2.	Star rating	3	
3.	Max. Ambient temp.	45oC	
4.	Energy efficient ratio (EER)	3.2	
5.	Electrical input	230V/50Hz	
6.	Noise level	Indoor unit:≤40dB	
7.	Compressor type	Hermitically sealed rotary type	
8.	Air flow rate	425CFMor more	
9.	Fan speed	3 Steps	
10.	Function modes	Auto/Cool/Fan/Dry – shall have power saving mode, temperature setting option should be available with Timer.	
11.	Body surface finish	Powder coated/high quality paint finish	
12.	Air filtering unit	Dust proof and anti-bacteria filter	
13.	Length of tubing	5moraspertheinstallation requirement	
14.	Remote control	Wireless with LCD display	
15.	Refrigerant type	R-32	

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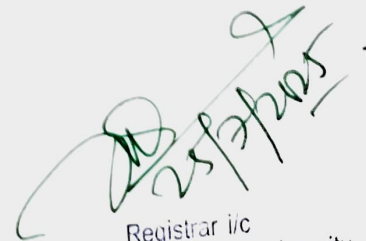
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16	Warranty	1 year warranty for the whole AC unit and five years for compressor unit from The date of installation.	
17	Stabilizer with 1year warranty	4.0KVA working range 140-280V	

*Cost of Copper Wire, drain pipe per meter to be quoted separately.


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Cover “A” Technical Bid
PRO-FORMA OF SUBMISSION OF TECHNICAL BIDS
(Details to be closed on Firm’s own letter head)

Bidder Details

1.	Name of the Firm	:	
2.	Year of Establishment	:	
3.	Address of the Firm	:	
	(a) Premises Address	:	
		:	
		:	
	(b) Permanent Address	:	
		:	
	Email-id	:	
4.	Name of the Proprietor/ Contact Person (with Designation)	:	
5.	Landline Number	:	
6.	Fax Number (if any)	:	
7.	Mobile Number	:	
8.	Bank Account Number	:	
	PAN No	:	
9.	Whether firm is Income Tax payee. If so, please attach a copy of Income Tax Return filed for the last 3 consecutive years including current financial year.		
10.	GST Registration No.	:	
	(Attach: Copies of GST)		

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11.	Govt. Registration No.	:	
12.	Annual turnover	:	
13.	General Subject Dealt	:	
14.	Name of major Organization where items are supplying	:	

Application Fees

Availability of Branch office in Assam

Availability of ServiceCentre(s) in Assam

Declaration form Self signed by the Tenderer

Manufacturer Authorization Certificate


Catalogues of the Products

Photocopy of PAN

Copy of GST Registration Certificate

Latest Taxpayment Details

Original Tender Copy


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All above documents must be duly sealed & signed by the bidder

Cover “B” Financial Bid

PRO-FORMA OF SUBMISSION OFFINACIAL BID

SL No.	Item Description	Qty.	Unit Cost Exclusive of GST (Rs.)	GS T (%)	Unit Cost Inclusive of GST(Rs.)	Total Cost (Rs.)
1	1.5 Ton Split AC with 3 star	1				
2	Stabilizer	1				
3	Installation charge of Split type AC machine of 1.5Ton Capacity both indoor and outdoor unit	For1 Ac				
4	Electrical work (Starter, cabling, wiring, plug point etc.)	For1 Ac				
Grand Total (In word)-						

NOTE:

1. RATES SHOULD BE OFFERED PER UNIT BASED ONLY FOR ONE MODEL.
2. OPTIONAL BID WILL NOT BEEN ENTERTAINED
3. NO CONDITION SHOULD BE INSERTED IN THE PRICE BID


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DECLARATIONS

- (i) I/ We.....(names of partners/proprietors or shareholders) do hereby declare that the entries made in this application form are true to the best of my/our knowledge and belief that we shall be bound by the Terms and Conditions.
- (ii) I/We also hereby declare that all matters related to Rabindranath Tagore University, Guwahati shall be treated as Confidential and no information shall be passed on to any unauthorized person without written permission of the University.
- (iii) Mr..... whose signatures are given below, is an authorized representative of this firm.
- (iv) I/We also undertake the responsibility to communicate all subsequent changes in the constitution or working of firm from time to time.

Signature of Partners Proprietors.

Date (with Firm's Seal)


Registrar i/c
Rabindranath Tagore University,
Hojai (Assam)