



ৰবীন্দ্রনাথ ঠাকুর বিশ্ববিদ্যালয়

RABINDRANATH THAKUR VISHWAVIDYALAYA

(A STATE GOVT. UNIVERSITY RECOGNISED UNDER 2(F) OF UCA, 1956)

Hojai-782436, Assam, India

Phone – 7002418574, 7086031120 (M)

website – www.rtuassam.ac.in : email – rabindranathtagoreuniversity@gmail.com, rturegistrar0@gmail.com

Ref No. RTU/REG/TENDER/2025/1326

Date: 16/09/2026



NOTICE INVITING TENDER

TENDER NO.: 133/2026

Sealed quotations/tenders are hereby invited from experienced and reputed **Interior Designers/Firms/Agencies/Contractors** for **Interior Designing, Manufacturing, Supply, Fabrication and Installation of Decorative Wall Panelling for the Vice-Chancellor's Conference Hall at Sir J.C. Bose Campus, Rabindranath Thakur Vishwavidyalaya, Hojai, Assam**, as per the requirements and specifications given below.

1. Name of Work

Interior Designing and Decorative Wall Panelling of the Vice-Chancellor's Conference Hall at Sir J.C. Bose Campus, RTV, Hojai.

2. Scope of Work

The work shall broadly include:

1. Site measurement and preparation of an appropriate interior design/layout for the Conference Hall.
2. Design, manufacture, supply, fabrication and installation of decorative wall panelling for the designated walls of the Conference Hall.
3. The wall panelling shall be made using wood-finish decorative panel materials similar to those shown in the reference photographs enclosed with this NIT.
4. The proposed panelling shall have a vertical linear/slatted appearance with wood-grain finish and contrasting dark recessed grooves/strips, matching the approved sample/design.
5. The final colour, texture, pattern, profile, spacing and finish of the panels shall be subject to approval of the University before execution.
6. All necessary supporting framework, fixing arrangements, trims, joints, edge finishing and other accessories required for proper installation shall be provided by the successful bidder.
7. The work shall be executed with proper workmanship and neat finishing suitable for a Vice-Chancellor's Conference Hall.
8. The bidder shall inspect the site before submitting the quotation and shall take actual measurements at site.
9. Any design/sample proposed by the bidder shall be submitted to the University for approval before commencement of the work.

Shah

Registrar i/c
Rabindranath Thakur Vishwavidyalaya
Hojai (Assam)

यत्र विश्वम् भवत्येक नीडम्



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3. Rate to be Quoted

The bidder shall quote the **rate for manufacturing/fabrication of the approved wall panelling per square feet (sq. ft.)**.

Sl. No.	Description of Work	Unit	Rate per Sq. Ft. (₹)
1.	Design, manufacture/fabrication and supply of approved wood-finish decorative wall panelling, including necessary framework, grooves/strips, finishing and accessories, as per approved design and sample	Sq. Ft.	

Note: The actual quantity shall be measured at site after completion of the work and payment shall be made on the basis of the actual measured area and approved rate.

4. Earnest Money Deposit

No Earnest Money Deposit (EMD) is required to be deposited along with the tender/quotation.

5. Eligibility

The bidder should be an experienced and established Interior Designer/Firm/Agency/Contractor having adequate experience in similar interior decoration, wall panelling and fabrication works. The bidder may be required to furnish details of similar works executed earlier.

6. Submission of Tender

The tender/quotation should be submitted in a sealed cover clearly superscribed:

“TENDER FOR INTERIOR DESIGNING AND WALL PANELLING OF THE VICE-CHANCELLOR'S CONFERENCE HALL AT SIR J.C. BOSE CAMPUS, RTV, HOJAI”

The quotation should contain:

- Name and address of the firm/agency;
- Contact number and e-mail ID;
- PAN/GST details, wherever applicable;
- Details of similar works executed;
- Quoted rate per sq. ft.;
- Applicable taxes, if any, should be clearly indicated separately;
- Validity of the quotation; and
- Signature and seal of the authorized person.

যত্র বিশ্বম্ ভবত্যেক নীড়ম্

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Registrar I/c
Rabindranath Thakur Vishwavidyalaya
Hojai



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7. Site Inspection

Interested bidders are advised to **visit and inspect the Conference Hall at Sir J.C. Bose Campus, Hojai**, assess the site conditions and take necessary measurements before submitting their quotation.

8. Design and Material Approval

The successful bidder shall submit the proposed **design, material/sample, colour, texture and finish** to the University for approval before undertaking the work. The University reserves the right to reject any material/design that does not conform to the required quality or approved sample.

9. Quality and Workmanship

The entire work shall be carried out using **good-quality materials and skilled workmanship**. The finished work should be aesthetically appropriate for the Conference Hall and free from visible defects, uneven joints, improper alignment or poor finishing.

10. Completion Period

The selected bidder shall complete the work within **15 days from the date of issue of the Work Order**, unless otherwise permitted by the University.

11. Payment

Payment shall be released after satisfactory completion of the work, joint measurement and certification by the authorized officer of the University. No payment shall be made for excess/unapproved work.

12. Right of the University

The University reserves the right to:

- Accept or reject any or all quotations/tenders without assigning any reason thereof;
- Cancel the tender process at any stage;
- Accept the tender in full or in part; and
- Require the successful bidder to make reasonable modifications in the design/material/finish as considered necessary by the University.

13. Last Date for Submission

The tender/quotation should reach the undersigned on or before **22nd September at 05:00 PM**.

যত্ন বিশ্বম্ ভবত্যেক নীড়ম্

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Registrar i/c
Rabindranath Thakur Vishwavidyalaya
Hojai (Assam)



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14. Address for Submission

The Registrar

Rabindranath Thakur Vishwavidyalaya

Sir J.C. Bose Campus

Hojai, Assam (782435)

Enclosure:

1. Reference Photograph-I: Existing/desired dark wood-finish vertical decorative panelling.
2. Reference Photograph-II: Proposed wood-finish vertical panel material/design.

Registrar i/c
Rabindranath Thakur Vishwavidyalaya
Hojai, Assam

Memo No. RTU/REG/TENDER/2025/ 1326 (A)

Date: 16/09/2026

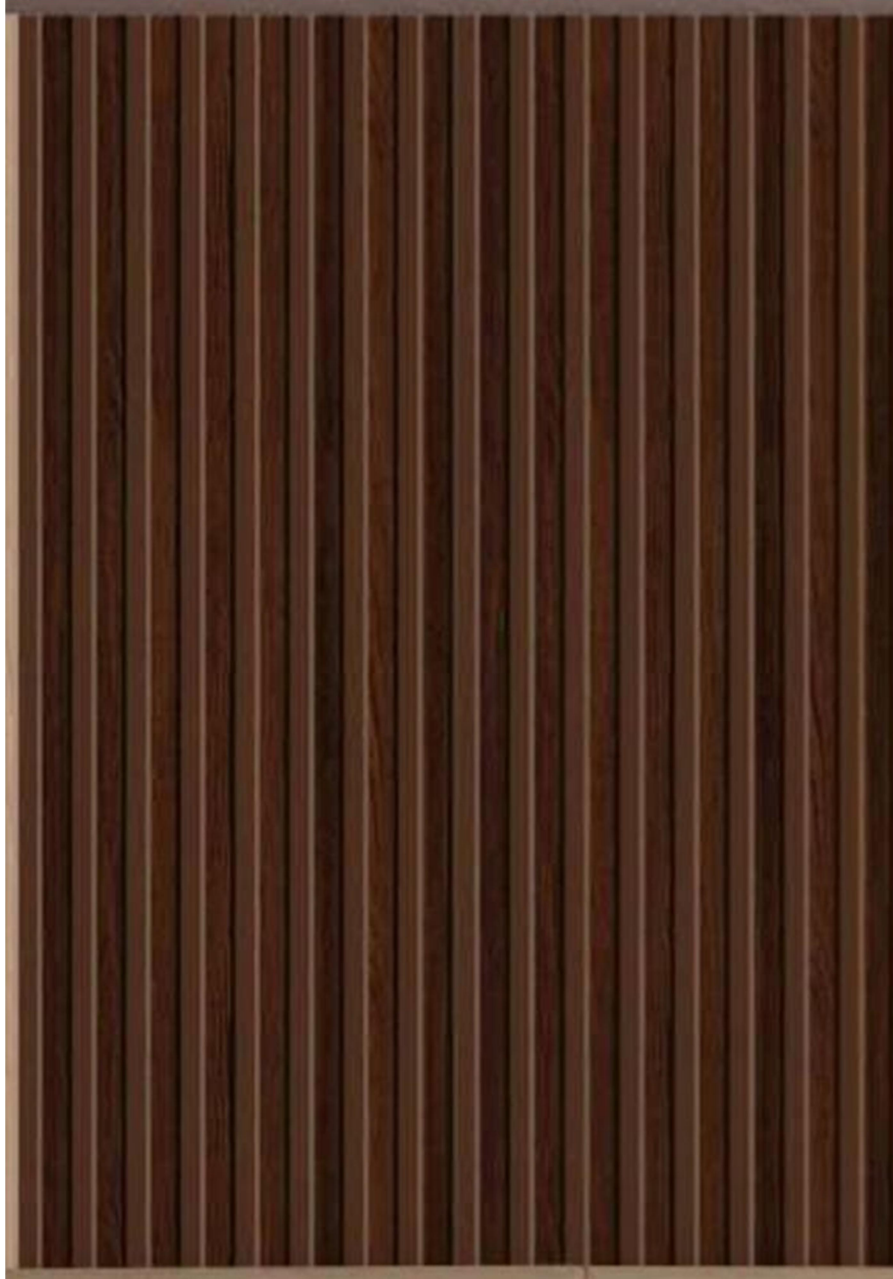
Copy to:-

1. The P.S. to VC, for his kind appraisal to Hon'ble VC Sir of RTV.
2. Finance Officer i/c, RTV for kind information.
3. Accountant, RTV, for kind information.
4. RTV website.
5. Office file.

Registrar i/c
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Photograph-I



Photograph-II

